Carbon Reduction Plan

Supplier name **Clear Star Group Limited**

Publication date **October 2025**

Commitment to achieving net zero

Clear Star Group Limited is committed to achieving net zero emissions by 2030.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2023/24	
Additional details relating to the baseline emissions calculations:	
These baseline figures were generated by SME Climate Hub 2024 Normative calculator, except for emissions from employees working from home which were calculated using the methodology in the EcoAct Home Working 2020 Whitepaper. In previous versions of this document, these working from home emissions were recorded under Scope 2 but are now under Scope 3 Employee Commuting.	
Baseline year emissions:	
Emissions	Total (tCO2e)
Scope 1	0
Scope 2	0
Scope 3 (included sources)	40.21
Total emissions	40.21

Current emissions reporting

Reporting year: 2024/25	
Additional details relating to the emissions calculations:	
These figures are solely calculated using the SME Climate Hub Small Business Carbon Calculator v1.2. This uses different reference figures from the Normative calculator used in the Baseline figures, resulting in an approximately 40% reduction in the calculated emissions. Further reductions outside of those reported against our reduction initiatives are due to changes in the location of our consulting work in relative to the baseline.	
Baseline year emissions:	
Emissions	Total (tCO2e)
Scope 1	0
Scope 2	0
Scope 3 (included sources)	21.50
Total emissions	21.50

Emissions reduction targets

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

- 25% of intensity scope 3 emission reduction from my base year by 2029

Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 2023/24 baseline. The carbon emission reduction achieved by these schemes equate to 1.68 tCO2e, a 6% reduction against the 2023/25 baseline and the measures will be in effect when performing the contract.

- Incentivising all employees to move onto green electricity tariffs and to switch to electric vehicles through a company car scheme

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

- Encouraging employees to move away from home gas generated from fossil fuels
- Increasing the number of employees switching to electric cars
- Identifying and encouraging the use of suppliers that are actively reducing or offsetting their emissions, focusing initially on hotels, food, and beverages

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[13] and uses the appropriate government emission conversion factors for greenhouse gas company reporting.[14]

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.[15]

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

Matt White
Director

Date: 13/10/2025

[13] https://ghgprotocol.org/corporate-standard

[14] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

[15] https://ghgprotocol.org/standards/scope-3-standard